

Moss Hall Schools Federation
Federation Meal Time Supervisor - Level 1



Start Date: February 2024 - this is a rolling advert and will be live until we appoint.
Pay Range: Level 1 Grade A (£25,854 **pro-rata**)
Contract: Permanent.
Hours: Daily 11.45-1.15 which is 7 ½ hrs a week. Term time only

At Moss Hall Schools Federation, our aim is for every child to thrive. We value kindness and hard work so that we all make a positive difference in our school and community. You will be joining a federation of 2 schools, Moss Hall Infant and Moss Hall Junior Schools who serve our inclusive and diverse West Finchley community.

Our Meal Time Supervisors are very important members of our team providing care and supervision across the lunch period. The role is spent largely outdoors and your ability to be able to talk, listen and engage with our children is a priority in this role.

We're looking for someone who:

- Who really enjoys interacting with children aged 5-11yrs old
- Who can listen to children and help them develop their friendships
- Who understands about healthy eating and who can encourage children to eat well
- Who can implement the clear boundaries set within our behaviour policies
- Who can provide first aid for and safeguard our children

We offer the successful candidates:

- Children who love their school, who are kind to each other and who are respectful
- Visible leaders who support you in your work
- A great team of staff to work alongside
- Opportunities for training and development

We have roles across in both of our schools. The appointed post-holder will be expected to work on-site and flexibly according to the needs of the school. For more information including the application pack visit our website www.mosshall.school

Safeguarding

Moss Hall Schools Federation and its staff are committed to safeguarding the welfare of children. The School is registered with the Disclosure and Barring Service. Successful applicants will be required to complete the disclosure procedure at the Enhanced level. It is an offence for any person barred from working with children to apply for this post.

The School's Application Form will only be accepted from candidates who have completed this form in full.
CV's will not be accepted as a substitute.

In addition to completing an application form, all applicants will be required to complete a criminal records self-declaration form. Please note you are not required to disclose convictions or cautions that are 'protected', as defined by the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (as amended in 2013). If you have a conviction and are not sure whether it is 'protected', please visit the Gov.UK link below:

<https://www.gov.uk/tell-employer-or-college-about-criminal-record/check-your-conviction-caution>

The safeguarding responsibilities of this post have been outlined in the job description and person specification.

Moss Hall Schools Federation is committed to Equal Opportunities and welcomes applications from all sections of the community.

We strongly recommend that you visit the federation prior to applying. To do so or if you have any queries, please contact our Federation Business Manager, Toral Patel.

We are ideally located and within walking distance of West Finchley underground station and popular bus routes. There is free off-street parking nearby.

This is a rolling advert and we reserve the right to close the vacancy if we appoint. Let us know if you consent to us retaining your application so we may call you at a later date:

Completed application forms should be sent FAO Toral Patel (email: recruitment@mhi.org.uk)

Our first round of consideration will begin in the week of the 26th February 2024.

Candidates selected for interview will be informed via email.

The school reserves the right to close the vacancy earlier than the date advertised, so early application is advised. Previous applicants and employees need not apply.